



CORPORATE KEYS RESIDENCES - APPLICATION FORM

For Corporate Keys Corporate Apartments please use the Corporate Apartments Application Form

Please complete the following details indicating your preferred residence, dates of occupation and personal or company details. Please fax to Corporate Keys on +61 3 9646 0474 or scan and email back to your Reservations Consultant. This will assist us in preparing the required Licence to Occupy and commencement invoice for your stay at Corporate Keys Residences.

Commencement Date: _____ Length of Stay/Date of Departure: _____

How many people will occupy the apartment? _____ Car Parking Required: YES / NO (Charges may apply)

Special Advertised Rate (if applicable): _____

Select Residence - Melbourne: For property rates and room type selection please see page 3.

- Elizabeth Street Residences – 250 Elizabeth St, Melbourne, Australia : Room Type: _____
- The Bourke Residences – 133 Bourke St, Melbourne, Australia : Room Type: _____
- Murphy Street Residences, 16 Murphy Street, South Yarra : 1 Bedroom Apartment _____
- St Kilda Residence, 133 Inkermann Street, St Kilda: Room Type _____
- Bell Residences, 215 Bell Street, Preston : Room Type _____
- Art Series – Prahran, 164 Commercial Road, Prahran : Room Type _____
- Art Series – South Yarra, 639 Chapel Street, South Yarra : Room Type _____
- Art Series – St Kilda Road, 452 St Kilda Road, Melbourne : Room Type _____
- Botanical Residences, 346 St Kilda Rd, Melbourne: 2 Bedroom Apartment _____
- Como Residences – 628 Chapel St, South Yarra, Australia : Room Type: _____
- Heritage Residences - 572 St Kilda Road Melbourne 3004 : Room Type: _____

Select Residence –New Zealand:

- Terrace Residences – 202 The Terrace, Wellington, New Zealand: Room Type: _____

A security deposit is required plus four(4)wks accommodation payment with signed Licence to Occupy to secure the booking.

Reservation by Company (please provide Company details as below)

Registered Business Name: _____
Registered ABN (Australia Only): _____
Registered Business Address: _____
Business Telephone: _____
Accounts Contact Person: _____
Accounts Contact Email: _____

OR Reservation by Individual (please provide personal details as below)

Full Name: _____
Usual Residential Address: _____
Primary Guest Details:
Name: _____
Phone: _____
Email: _____
Booking Contact:
(If not Primary Guest) Name: _____
Phone: _____
Email: _____



How did you hear about Corporate Keys? If you were referred, by who? _____

This Credit Card Authorisation forms part of the Corporate Keys Residences Application form:

Payment Authorisation Form

Name: _____

Step 1 - Payment of Security Deposit (Fill in Credit Card details below)

Please note that credit card payments will attract a 2% surcharge on the gross amount.

Card Number: _____

Expiry Date: _____ 3 or 4 Digit Code: _____

Name of Cardholder: _____

Cardholder Telephone Number: _____

I authorise Corporate Keys Australia Pty Ltd to debit this credit card for the amount equivalent to two (2) weeks rental for the property to be held as a Security Deposit.

In the event of a booking being cancelled a cancellation fee of \$500 will be charged to cover administration costs.

Signature of Cardholder: _____

Step 2 - Payment of First Four (4) weeks Rental (MUST TICK ONE)

Credit Card (As Above)

Electronic Funds Transfer

A Licence to Occupy and together with a Commencement Invoice will be prepared by Corporate Keys. Corporate Keys require full payment together with the signed Licence to Occupy within 24 hours or cancellation charges will apply.

Step 3 - Method of ongoing payment (MUST TICK ONE)

Credit Card (Automatic deduction on future invoice due date)

Electronic Funds Transfer

Signature: _____

Date: _____

CORPORATE KEYS RESIDENCES - WEEKLY RENTAL RATES

Extended Stay Residences: Melbourne

	Room Type	28 night – 3 month rate	3 month plus rate	
Murphy Street Residence	1 bedroom, 1 bathroom	\$895	\$875	No GST applies. Security deposit equivalent to two (2) weeks rental is required.
St Kilda Residence	1 bedroom, 1 bathroom	\$845	\$815	
St Kilda Residence	2 bedroom, 1 bathroom	\$945	\$915	
St Kilda Residence	2 bedroom, 2 bathroom	\$970	\$940	

Heritage Residences

Room Type	28 nights - 3 months	3 months+
1 bedroom – no balcony	\$570	\$550
1 bedroom - balcony	\$675	\$650
1 bedroom Deluxe - balcony	\$695	\$670

Rates quoted are inclusive of 10% GST. Security deposit of 2 weeks rent required.

Elizabeth Street Residences

Room Type	28 nights – 3 months	3 months +
1 Bedroom, 1 Bathroom	\$860	\$840
2 Bedroom, 2 Bathroom	\$985	\$965

Rates quoted are inclusive of 10% GST. Security deposit of 2 weeks rent required.

The Bourke Residences

Room Type	28 nights - 3 months	3 months+
1 bedroom – Deluxe	\$840	\$820
1 bedroom – Executive	\$860	\$840
1 bedroom - Premier	\$890	\$860

Rates quoted are inclusive of 10% GST. Security deposit of 2 weeks rent required.

Como Residences – South Yarra

Room Type	28 nights - 3 months	3 months+
1 bedroom, 1 bathroom	\$830	\$799
2 bedroom, 2 bathroom	\$1449	\$1449

Rates quoted are inclusive of 10% GST. Security deposit of 2 weeks rent required.

Art Series – Prahran

	Length of Stay	28 nights - 3 months	3 months+
Room Type		Weekly	Weekly
Superior	1 bed	\$695	\$645
Superior Balcony	1 bed	\$745	\$695
Deluxe	1 bed	\$745	\$675
Deluxe Balcony	1 bed	\$795	\$725

Art Series rates quoted are inclusive of GST. GST of 10% is payable on the first 27 nights of the stay; GST of 5.5% is payable from night 28 onwards. Security deposit of \$1000 required.

Art Series – South Yarra

	Length of Stay	28 nights - 3 months	3 months+
Room Type		Weekly	Weekly
Superior	1 bed	\$715	\$645
Superior Balcony	1 bed	\$750	\$680
Deluxe	1 bed	\$765	\$695

Art Series rates quoted are inclusive of GST. GST of 10% is payable on the first 27 nights of the stay; GST of 5.5% is payable from night 28 onwards. Security deposit of \$1000 required.

Art Series –St Kilda Rd

	Length of Stay	28 nights - 3 months	3 months+
Room Type		Weekly	Weekly
Superior	1 bed	\$795	\$735
Superior Balcony	1 bed	\$845	\$785
Deluxe	1 bed	\$845	\$785
Deluxe Balcony	1 bed	\$895	\$835

Art Series rates quoted are inclusive of GST. GST of 10% is payable on the first 27 nights of the stay; GST of 5.5% is payable from night 28 onwards. Security deposit of \$1000 required.

Bell Residences

	Studio Room Type	35 nights – 3 mths	3 – 6 months	6 – 12 months	12+ months
1 Bed	Manhattan Superior	\$550	\$480	\$445	\$415
1 Bed	Manhattan Deluxe	\$595	\$530	\$495	\$475
2 Bed	Manhattan Deluxe	\$695	\$680	\$630	\$610

Rates quoted are inclusive of GST at 5.5%. Security deposit of \$1000 required

Corporate Keys International

Extended Stay Residences: New Zealand

Please note prices are quoted in New Zealand Dollars.

	Room Type	28 night – 3 month rate	3 month plus rate
Terrace Residence - Wellington	1 bedroom, 1 bathroom	\$1100 NZD	\$1060 NZD
Terrace Residence - Wellington	2 bedroom, 1 bathroom	\$1550 NZD	\$1495 NZD

Rates quoted are inclusive of GST. GST of 15% is payable on the first 28 nights of the stay; GST of 9% is payable from night 29 onwards. Security deposit of 2 weeks rent required.